



nhow
BRUSSELS

CONTRACT

EQUINET EUROPEAN NETWORK OF EQUALITY BODIES

Albi Veizi
RUE ROYALE KONIGSTRAAT 138
1000, BRUSSELS

Tel: 00355685666229
Email: albi.veizi@equineteurope.org

Reference Number	MB0002676338	Group Dates	30.11.2021 / 03.12.2021
Voucher		Persons / Room	25 / 20
		Currency	EUR
Group name	EQUINET - #219700		

Hotel: [nhow Brussels Bloom, Info Location](#)

Dear Albi Veizi,

Thank you very much for trusting in us in order to host your stay from **30.11.2021 until 03.12.2021** in **nhow Brussels Bloom**

Below you can find the requested proposal, that we have designed based on your needs:

·	Accommodation	9.744,00 €
·	Meeting Services	4.425,00 €
·	TOTAL BUDGET	14.169,00 €

All prices include VAT, additional taxes may apply.

Attached, you will find the formal proposal including our general terms and conditions with an option held until: **29.10.2021**.

We will contact you to discuss this proposal. Meanwhile, feel free to contact me if you need any additional clarification. Thank you again for choosing us.

A perfect stay.

Your contact person for this group,



René Fischer
GEM Senior Executive - Group & Event Management
Tel. +49 30 223 850 316, Fax. +49 30 338 535 510, nhgroupsales.de@nh-hotels.com
Lorenzweg 5, 12099 Berlin, www.nh-hotels.com

Bed & Breakfast						
Number of Rooms	Category	Room	Occupancy	Price excl. VAT	VAT	Total Price incl. VAT
nhow Brussels Bloom			20AD			
30.11.2021						
20 nhow Room Atelier for single use			1AD	156,75	9,40	166,15
01.12.2021						
20 nhow Room Atelier for single use			1AD	156,75	9,40	166,15
02.12.2021						
20 nhow Room Atelier for single use			1AD	146,13	8,77	154,90
						Currency EUR
						Price excl. City Tax
						Room VAT: 6.00%
						Breakfast VAT: 6.00%

ACCOMMODATION

The above table lists the amount of rooms per date and the corresponding price, per room per night. The quoted room rates for your group are not applicable for individual reservations. Should you reduce the total number of rooms offered please be informed that the prices may be modified. In case of legislative changes, the offered prices will be adjusted.

The above room rates are including VAT, however excluding 4,24 EUR city tax. City tax is calculated over the net room rate.

ROOMINGLIST

The hotel requires a full rooming list 15 days prior to the arrival date.

The time required for the check-in procedure can be reduced if the hotel is provided with a rooming list stating the names of the participants.

The rooms are reserved from 15:00 on the day of arrival to 12:00 on the day of departure. Guests arriving before 15:00 will be provided with a room based on availability.

Please indicate:

- Guests will be arriving individually
- Guests will be arriving as a group: Arrival time: _____ / Departure time: _____

Contact person: _____

Services Detail					
Qt x Service x Gross Price (unit)	Schedule	Net Price (Total)	VAT Total	Total Price incl. VAT	
nhow Brussels Bloom					
01.12.2021					
25X "Smart Package Full Day" x 88,50	08:30-18:00	1.949,69	262,81	2.212,50	
Subtotal		1.949,69	262,81	2.212,50	
02.12.2021					
25X "Smart Package Full Day" x 88,50	08:30-18:00	1.949,69	262,81	2.212,50	
Subtotal		1.949,69	262,81	2.212,50	
Total		3.899,38	525,62	4.425,00	

Currency EUR

Meeting Rooms VAT: 21.00%
Multimedia Services VAT: 21.00%
F&B Services VAT: 21.00%
F&B Services VAT: 6.00%
F&B Services VAT: 12.00%

MEETING ROOM

Rates of meeting rooms not included in the meeting package are quoted per meeting room per day. This specific room rental includes notepads and pens.

The hotel has the right to change the meeting room initially offered depending the occupancy. The meeting room name will be definitely confirmed a week before the arrival of the group.

PROGRAM

Based on your request we have composed a program. The program is shown in chronological order and contains meeting rooms, catering and any required audiovisual equipment.

MEETING PACKAGE

The meeting package consists out of the following items:

- Meeting room rental
- Equipment: flip-over, screen & beamer
- Welcome coffee & tea
- Soft drinks & mineral water in the meeting room
- Unlimited hand fruit in the meeting room
- 2 coffee breaks
- Lunch including mineral water, coffee, tea and soft drinks

A morning and afternoon coffee break, called TEMPTING BREAKS are included in the meeting package. Treat your delegates to a unique and locally-inspired cuisine. Our coffee breaks are creatively presented to make them even more tempting to your guests.

Next to having access to coffee and tea facilities, mineral water and juices, the break includes delicious refreshments. Fresh herbs like mint and lemon balm plant complement our tea selection.

During the morning break this will consist of various sweets such as macarons, 'splitsen' and other typical Dutch biscuits. Chocolates, candy and fresh fruit will finish the buffet.

Our afternoon break includes a variety of savory hot snacks such as mini quiches and pizza, olives with sundried tomato, crostini's, nuts and to top the buffet, sweets.

The lunch will be served in our restaurant. The TEMPTING LUNCH buffet consists out of the following items:

- Soup of the day
- Clear soup
- Fresh salads
- A selection of deluxe bread rolls and wraps with a wide variety of spreads (meat, cheese, fish and vegetarian options)
- Daily changing warm items
- Handfruit and fruitsalads
- A selection of desserts
- Served with orange juice (and milk and buttermilk in Dutch hotels only)

The above items are indicative and the actual content can vary daily.

We will serve a 3 course lunch for groups less than 25 people.

Prices

In case of governmental amendments or tax adjustments (such as city taxes, cultural taxes and others), the contracted prices can be changed without prior notice. In some cases taxes may have to be settled by the guest upon arrival.

Payment & Guarantee

All costs will automatically be charged to and guaranteed by the **EQUINET EUROPEAN NETWORK OF EQUALITY BODIES**. Any exceptions marked below, will be charged to the individual guest:

- Meeting Package
- Beverages excluded of the meeting package
- Cocktail
- Lunch/dinner
- Beverages at lunch/dinner
- Hotel room with breakfast and city tax
- Additional consumption in the hotel room (e.g. phone, minibar)
- Faxes, photo copies, telephone
- Porterage
- Parking

In case incidental expenses are not paid upon check out by the individual guest, the **EQUINET EUROPEAN NETWORK OF EQUALITY BODIES** is liable and will receive an invoice with the outstanding balance to be paid.

Deposit Conditions

In order to validate this contract, guarantee deposits have to be made on the below dates of instalment. The **EQUINET EUROPEAN NETWORK OF EQUALITY BODIES** must provide the hotel with credit card details as a guarantee and transfer the guarantee deposit. A pro-forma invoice will be send after signage of this contract. Guarantee deposits received, shall be subject to proper accounting procedures and exclusively serve as security for the HOTEL.

The amounts corresponding to the possible extra services requested during the event must be guaranteed upon signing the contract, by providing a credit card with sufficient funds, via a landing page:

Once the contract is signed by both parties, you will receive a link for a secure transmission of the credit card details to guarantee your booking.

As soon the Credit Card is entered, you will receive a confirmation.

- 100% of the agreed total amount must be paid 14 days prior to arrival.

Final Payment

After the event we charge the final invoice, minus any applicable and paid deposits to the credit card.

After the event the HOTEL will send the final invoice, minus any applicable and paid deposits to the contracted address. Should the address be different from the contracted address, please write the correct address below, including any relevant specifications.

Company : _____
Address : _____
Postal code & city : _____
Cost centre : _____ (Where applicable)
Reference number : _____ (Where applicable)

Cancellation & Reduction Policy

A cancellation must be communicated to the Hotel in writing. No rights can be derived from a verbal cancellation. The day of receipt of the letter or e-mail will be considered as the final cancellation date. The postponement of the Event is considered the same as a cancellation and therefore these terms and conditions also apply to a postponement. The total value of the reservation, based on the most recent confirmation of the group, event or congress, is the base for the calculation of the amount which EQUINET EUROPEAN NETWORK OF EQUALITY BODIES must pay to the Hotel.

EQUINET EUROPEAN NETWORK OF EQUALITY BODIES has the right to cancel/modify the Event free of charge subject to the following conditions:

Up to 30 days prior to arrival

A maximum of 100% of the agreed total event value and 100% of the total rooms per night.

Between 29 and 15 days prior to arrival

A maximum of 50% of the remaining total event value and 50% of the remaining total rooms per night.

Between 14 and 8 days prior to arrival

A maximum of 20% of the remaining total event value and 20% of the remaining total rooms per night.

Up to 1 day prior to arrival

A maximum of 3 rooms and/ or 3 delegates

If at any time within the cancellation deadline more than the granted free reduction is either cancelled, modified or reduced, this additional amount will be charged 100% of the contracted value.

No Show

In the event of no show, the customer will, in all cases, be required to pay 100% of the reservation value (including VAT).

Special Provisions Covid-19 & Social Distancing

EQUINET EUROPEAN NETWORK OF EQUALITY BODIES is aware of the fact that this Agreement has been drawn up on the basis of the capabilities that the Hotel can offer without observing the social distancing rules. In the event that the social distancing requirements are still in effect within a reasonable time prior to the Event, the Parties shall attempt to postpone the Event to a new date. In case a postponement cannot be agreed on, the Hotel reserves the right to relocate the Event to another hotel, or to split the Event into different (meeting) rooms. In case division or relocation to another hotel is not possible, the Hotel reserves the right to terminate the Agreement. The Hotel will not be liable for any damages as a result of this termination.

Force Majeure

EQUINET EUROPEAN NETWORK OF EQUALITY BODIES and the Hotel may cancel this Agreement without liability as a result of Force Majeure occurring after the conclusion of the Agreement. Force Majeure means unforeseen circumstances beyond the control of either party that make it impossible or illegal to materially perform the respective obligations under this Agreement.

Before EQUINET EUROPEAN NETWORK OF EQUALITY BODIES is entitled to invoke its right to cancel the Event due to Force Majeur, EQUINET EUROPEAN NETWORK OF EQUALITY BODIES shall consult with the Hotel to reschedule the Event to a new date. If the parties fail to agree on a postponement date, the Hotel shall return the deposits to EQUINET EUROPEAN NETWORK OF EQUALITY BODIES within sixty (60) days. The Hotel may deduct from the deposit any expenses incurred by the Hotel or any third party in connection with the performance of this Agreement. In case these costs exceed the amount of the deposit, the amount due must be paid to the Hotel by EQUINET EUROPEAN NETWORK OF EQUALITY BODIES within thirty (30) days.

Final Provision

If at any time one or more provisions in the Agreement are wholly or partially null and/or void and/or nullified, the other provisions in this Agreement will remain in full force and effect.

Damages

- a) The Hotel has an insurance that covers the risks of Fire, Flooding, Robbery of guest's belongings and personal injury (liability insurance). Theft of guest's belongings is only covered when there is burglary damage to the rooms. Loss of guest's belongings are not covered.
- b) Except in the event of proven blame attributable to the Hotel or to its employees, the EQUINET EUROPEAN NETWORK OF EQUALITY BODIES shall be liable for all personal or material damage which might occur during execution of the agreement and shall take out, at his exclusive cost, such insurance as he deems necessary for this purpose.
- c) The EQUINET EUROPEAN NETWORK OF EQUALITY BODIES shall be liable for any damage that the audiovisual equipment under contract or other property of the Hotel may sustain when such damage is the result of manifest misconduct or negligence by the EQUINET EUROPEAN NETWORK OF EQUALITY BODIES or the attendees at the event.

d) Except as indicated in paragraph a) above, the EQUINET EUROPEAN NETWORK OF EQUALITY BODIES shall be liable for all damage of any type suffered by materials, effects, documentation or any type of equipment not belonging to the Hotel or installed at the request of the EQUINET EUROPEAN NETWORK OF EQUALITY BODIES for the execution of the contract.

No official suppliers

Any project of decoration, technical installations and/or sundry fittings out of the Hotel rooms, lounges and meeting rooms will have to be agreed beforehand in writing by the management of the Hotel and carried out in accordance with current regulations and safety rules.

@EQUINET EUROPEAN NETWORK OF EQUALITY BODIES must provide the HOTEL with the project of set up /decoration of the spaces contracted at least 30 days before the event start date.

The Hotel will study it and come back to the client with approval or denial.

Any approval which might be granted will always and under all circumstances exclude any manner of perforation of floors and cladding materials of the fixing of posters which require the use of adhesive or glues on the walls, ceilings or floors of the premises being the object of the contract.

In the HOTEL, painting as well as noisy works are not allowed.

Except in case of prior authorization from the General Management of the Hotel, it is forbidden for EQUINET EUROPEAN NETWORK OF EQUALITY BODIES to supply, direct or via third parties, from outside the Hotel any drinks, food, tobacco, flowers and decorative plants or trees. All outside supplies will have to be submitted beforehand for the approval of the Food and Beverage department.

Storage & Materials and packages reception

In case the EQUINET EUROPEAN NETWORK OF EQUALITY BODIES needs to receive materials at the Hotel premises, the management of the Hotel shall be aware of the dates of the delivery and collection of materials.

The delivery of materials will not be accepted more than 24 hours prior to commencement of the event, always through the Hotel's tradesmen entrance.

All materials shall be perfectly identified with the name of the group and dates.

If storage of material will be needed, the Hotel shall be informed in advance about the dates and the necessary space of storage.

In case that an additional room will be required due to security conditions or dimensions, the Hotel may inform the EQUINET EUROPEAN NETWORK OF EQUALITY BODIES regarding the additional cost of the room, which shall be charged to the EQUINET EUROPEAN NETWORK OF EQUALITY BODIES at his acceptance.

In accordance with current data protection regulations, you are hereby advised that your data will be processed by NH HOTEL GROUP, S.A., with Tax ID A-28027944, and registered address at Calle Santa Engracia 120 - 7, 28003, Madrid. These will be processed for the purpose of managing your accommodation reservation, any customization of services to be received during your stay, and sending out commercial communications, and the justification for this is the contractual relationship, except for sending the aforementioned commercial communications, which is justified by legitimate interest. Your data will be stored for 5 years, and in the case of commercial communications, until you expressly object. Your data may be disclosed to particular entities within the NH Group, which provide hotel and related services, which you may consult at the website www.nh-hotels.com, for the purpose of managing, processing and executing your reservation. In this regard, you are advised that these entities may be located outside the European Economic Area, and this transfer is required to provide the services requested. You are advised that you have the right to request access to your personal data, or rectification, erasure, objection to and restriction and portability of the same. You may consult additional detailed information on Data Protection in the Privacy Policy at www.nh-hotels.com."

All quoted rates are based on rates from the current year and are inclusive of service and VAT. In case of governmental amendment, taxes may be changed without prior notice. New taxes (such as city taxes, cultural taxes and others) may be added during the validity of this contract due to new government regulations. In some cases taxes may have to be settled by the guest upon arrival due to new legislation.

This contract is based on the dates and amounts as provided in your request, should there be any changes please be informed that the contract including terms and conditions can be modified by NH Hotel Group.

In order to finalize your reservation, please return a signed copy of this agreement before **29.10.2021**.

For approval:

For approval:



Albi Veizi
EQUINET EUROPEAN NETWORK
OF EQUALITY BODIES
Date:

Rene Fischer
Nhow Brussels Bloom
20.10.2021

Feel safe at NH for MICE

"As a part of our **Feel Safe at NH** label, we have established new **MICE protocols and measures** to ensure that your next event and group booking will comply with the new social distancing as well as health and safety norms. In order to do so we have been working on the full **MICE customer journey** allowing you and your clients to continue enjoying and participate in unforgettable experiences at our hotels. We have implemented a series of measures, approved by safety experts, in all our hotels. Even though the implementation of some of these measures may have altered the availability of some services, our team of trained experts is at your service to guide you through this new proposal, whilst continuing to offer you the best solutions for your future event"

The following is the link to a summary of our operational promise, guidelines and protocols regarding to COVID-19: <https://www.nh-hotels.com/highlights/feel-safe>"