



National Commission  
for the Promotion  
of Equality for  
Men And Women

Kummissjoni Nazzjonali  
għall-Promozzjoni  
ta' l-Ugwaljanza  
għall-Irġiel u n-Nisa

*Equinet Training Session:*

# Helping Equality Bodies to Apply for and Use of EU Funds

## Reporting

3<sup>rd</sup> & 4<sup>th</sup> September 2015  
Bulgaria

Equinet Training Session

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**Annalise Frantz, NCPE, Malta**



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# *Reporting*

The **true work and impact** of an equality body can be clearly shown in the reports submitted:

- Progress reports (half-yearly / yearly – depending on terms of funding programme)
- Final report

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# Reporting

Even though the quantitative aspect of the reports is important, the **qualitative aspect** is crucial for equality bodies.

Equality bodies should focus on both the **short-term results** and explain the **long-term impact** that the measures taken during the project lifetime will have.

The final report can also be used as a basis for **a follow-up project.**

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# *Financial Reporting*

- Accuracy is of utmost importance
- Ensure that all the financials are inputted
- Ensure that all the financials which are inputted are eligible costs and within eligible timeframes
- All required documentation should be in file

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# *Tips for equality bodies*

- Be concise
- Keep to the word / page limit
- Ensure accuracy
- Analyse the findings
- Assess the measures implemented, e.g. how they were received by the target group, what impact the measure had, and what can be done in the future
- It is important to identify problems encountered and state how these were overcome – showing lessons learnt and in some cases even crisis management

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***Thank you!***

Any questions?

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