

EQUINET EXECUTIVE BOARD MEETING I

22 January 2015 (09.15-16.30)

Brussels, Belgium

Venue & Contacts:

Hotel du Congrès – Meeting room, Rue du Congrès 40-42

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Attendance:

Board Members: Evelyn Collins (Chair), Kosana Beker, Anna Błaszczak, Michiel Bonte, István Haller, Sandra Ribeiro, Mari-Liis Sepper, Tena Šimonović-Einwalter, Néphéli Yatropoulos

Treasurer: Therese Spiteri

Equinet Secretariat: Anne Gaspard (executive director), Tamás Kádár (senior policy officer), Ilaria Volpe (policy officer), Yannick Godin (administration & finance officer), Sarah Cooke O'Dowd (communications officer), Marina Gachmova (trainee), Martina Meneghetti (trainee)

Apologies: Niall Crowley (Board Advisor)

AGENDA

	INFORMATION	DISCUSSION	DECISION
1. Opening and announcements	•		
2. Follow-up last Equinet Meetings			
<ul style="list-style-type: none"> ○ Draft Minutes of Board Meeting 15 October 2014 (Annex 2.1) ○ Draft Minutes of Equinet AGM 4 Dec 2014 (Annex 2.2) & Evaluation feedback (Annex 2.3) ○ Evaluation feedback - Equinet Training Positive Action, 16-17 Oct 2014 (Annex 2.4) 	• •		• •
3. Strategic issues			
<ul style="list-style-type: none"> ○ Communication Equinet Strategic Plan 2015-2018 ○ EC Horizontal Directive – Internal Note & Proposal (Annex 3.1) ○ Equinet Cluster on Standards 2015 (Annex 3.2) 	•	• •	•
4. Equinet Governance and Membership			
<ul style="list-style-type: none"> ○ Board membership ○ Membership update <ul style="list-style-type: none"> - Finland (Annex 4.1) - Slovenia (Annex 4.2) - Any other update ○ Review Membership Application – Bureau of the Federal Ombudsman for People with Disabilities, Austria (Annex 4.3) 	•	• •	•

<ul style="list-style-type: none"> ○ Revised Equinet Membership Guide 2015 (Annex 4.4) ○ Group allocation of Republic of Albania/new member - Equinet Board Elections Procedures (Annex 4.4) 	•	•	•
<p>5. Update on completion of Equinet work programme 2014</p> <ul style="list-style-type: none"> ○ Update on finalisation of Working Groups 2014 outputs & publications (Annex 5.1) ○ Meeting ad-hoc Initiative on Violence against Women (Annex 5.2) ○ Draft report on Strategic Planning – Working Group Strategy Development (Annex 5.3) ○ Good Practice Guide – Issuing policy recommendations (Annex 5.4) 	•	• • •	•
<p>6. Equinet Work Programme 2015 (Annex 6.1)</p> <p><i>Priority issues</i></p> <ul style="list-style-type: none"> ○ Equinet input on Gender Equality Strategy & Equinet Conference, Brussels March 2015 (Annex 6.2) ○ Equinet Working Groups 2015 activities – planning (Annex 6.3) <p><i>Other Equinet work programme planning issues</i></p> <ul style="list-style-type: none"> ○ Seminar Charter Fundamental Rights (Annex 6.4) ○ Training Access to EU Funds (Annex 6.5) ○ Other relevant planning issues 	•	• • •	
<p>7. Equinet Finance & Administration</p> <ul style="list-style-type: none"> ○ Equinet Secretariat – team structure & staff (Annex 7.1) ○ Management financial report 2014 (Annex 7.2) & EC Final Reporting Action Grant 2014 (Annex 7.3) ○ External evaluation 2014 process (<i>January ongoing</i>) ○ EC <i>Rights, Equality and Citizenship</i> Programme – Equinet Grant 2015 	• •	•	
<p>8. Relevant EU and European stakeholders initiatives</p> <ul style="list-style-type: none"> ○ Cooperation platforms FRA-CoE-Equinet-ENNHRI (Annex 8.1) & Hate Crime event under Latvian Presidency, 30-31 March 2015 ○ ECRI Meeting with equality bodies, 28-29 May 2015 ○ Equinet participation in meetings and events 2014/2015 (Annex 8.2) 	•		
<p>9. Any Other Business (AOB)</p>			
<p>10. Next meetings</p> <ul style="list-style-type: none"> ○ Update Equinet Calendar 2015 meetings and events <ul style="list-style-type: none"> - 23 March: Gender Equality Conference (Brussels) - 29 April: Cluster Standards for Equality Bodies (Madrid tbc) - 30 April: Board meeting (Madrid tbc) - 16-17 June: Charter Seminar (Paris tbc) - 1-2 July: Work-Life balance Seminar (Tallinn) - 14 September: Board meeting (Brussels) - 15 September: Cluster meeting Standards NEBs (Brussels) - 9 October: Equinet AGM (Brussels) 			

Annexes to this agenda:

- **Annex 2.1** *Draft Minutes of Board Meeting 15 Oct 2014*
- **Annex 2.2** *Draft Minutes of Equinet AGM 4 Dec 2014*
- **Annex 2.3** *Evaluation report of Equinet AGM, Brussels, 4 Dec 2014*
- **Annex 2.4** *Evaluation report of Equinet Training on Positive Action, Belgrade, Oct 2014*
- **Annex 3.1** *EC Horizontal Directive – Internal note & proposal*
- **Annex 3.2** *Internal concept proposal - Equinet Cluster on Standards 2015*
- **Annex 4.1** *Letter from Finish Tribunal – application postponement*
- **Annex 4.2** *Slovenia – exchange and proposal from civil society stakeholders*
- **Annex 4.3** *Membership Application – Ombudsman for People with Disabilities, Austria*
- **Annex 4.4** *Revised Equinet Membership Guide 2015, including Board Elections Procedures*
- **Annex 5.1** *Update on finalisation of Working Groups 2014 outputs & publications*
- **Annex 5.2** *Meeting ad-hoc Initiative on Violence against Women*
- **Annex 5.3** *Draft report on Strategic Planning - Working Group Strategy Development*
- **Annex 5.4** *Draft Good Practice Guide – Issuing policy recommendations*
- **Annex 6.1** *Equinet Work Programme 2015 (including revised tentative Calendar 2015)*
- **Annex 6.2** *Draft concept – Equinet Gender Equality Conference, Brussels 23 March 2015*
- **Annex 6.3** *Equinet Working Groups 2015 – planning*
- **Annex 6.4** *Proposed approach – planning Seminar Charter Fundamental Rights*
- **Annex 6.5** *Proposed approach – planning Equinet Training on Access to EU Funds*
- **Annex 7.1** *Equinet Secretariat – team structure & staff*
- **Annex 7.2** *Management financial report 2014*
- **Annex 7.3** *Process EC Final Reporting Action Grant 2014*
- **Annex 8.1** *Cooperation platforms FRA-CoE-Equinet-ENNHRI*
- **Annex 8.2** *Overview of Equinet participation in meetings and events 2014/2015*