



## EQUINET EXECUTIVE BOARD MEETING IV

28 November 2013 (17.15-18.15), Brussels, Belgium  
HUSA President Park Brussels Hotel

### Attendance:

*Elected Board Members*

*Equinet Secretariat staff*

### Annexes to this agenda:

- Annex 1 – Equinet Board Members and Secretariat team
- Annex 2 – Equinet Treasurer role (note)
- Annex 3 – Equinet Board Advisor (proposal)
- Annex 4 – Moderator Working Group Policy Formation (note)

## PROPOSED AGENDA

- 1. Opening by Executive Director**
- 2. Introduction of new Board**
  - Composition of the Equinet Board (*Annex 1*)
  - Tour de table introduction of Board Members
- 3. Presentation of Equinet Secretariat team (*Annex 1*)**
  - Tour de table Introduction of staff members
- 4. Nomination of Chair of Equinet Board**
  - Call for candidate(s) as Chair of Equinet Board
  - Nomination / vote of the Chair by the elected Board
- 5. Nomination of Equinet Treasurer**
  - Role and nomination of Equinet Treasurer (*Annex 2*)
- 6. Introduction of Forthcoming decisions (*Board Meeting January 2014*)**
  - Equinet Board Advisor - proposal (*Annex 3*)
  - Moderator of Equinet Working Group *Policy Formation* (*Annex 4*)
  - Board Conciliator (*internal complaints procedure – secretariat staff regulations*)
- 7. Proposed tentative date(s) of next Equinet Board meeting(s) 2014**
  - **(I)** 28 January 2014; **(II)** 23 or 25 April 2014; **(III)** 18 June 2014; **(IV)** 18-19 September 2014:  
**(AGM)** 2 Dec 2014
- 8. Any Other Business (AOB / miscellaneous)**